



C.A. Jacobs Intermediate School

Home of the Cougars

Dear C.A. Jacobs' Parents and Guardians,

Below is a copy of the schedule for parent-teacher conferences in two weeks. It is very important to us to develop an interactive communication process among our families and our staff. Parent-teacher conferences are designed to allow parents and teachers the opportunity to work together to meet the needs of the child. The responsibility of educating each student is shared between the parents and the teacher with the help of an open line of communication. Parent-teacher conferences meet this need while at the same time supplement the progress reports and report cards.

Parents can make a positive contribution by sharing information about their child. The more teachers know about students the easier it becomes to help them learn. Preparation for the conference is critical to its success. The teacher must gather materials, questions, and comment, and the parent must also come prepared with questions and comments. Successful parent-teacher conferences can often result in improved student progress.

C.A. Jacobs provides two types of parent-teacher conferences. Pre-schedule conferences allow a parent to meet with a particular teacher for 15-20 minutes. If you would like to request a conference with a particular teacher, please call the school at 678-9222. Arena Conferences are held in the school gym and give the parent an opportunity to meet with multiple teachers for 5-10 minutes.

We look forward to seeing you at parent-teacher conferences. Thank you for being involved in your child's education.

Sincerely,

Cindy Moody-Perkins (Principal) and the C.A. Jacobs' Staff

C.A. JACOBS INTERMEDIATE SCHOOL PARENT-TEACHER CONFERENCE SCHEDULE

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| Monday, November 8 th | Minimum Day – Students dismissed at 12:35 Pre-Scheduled Conferences 1:30 – 3:30 |
| Tuesday, November 9 th | Minimum Day – Students dismissed at 12:35 Pre-Scheduled Conferences 1:30 – 3:30 Arena Conferences 4:30 – 6:30 |
| Wednesday, November 10 th | Minimum Day – Students dismissed at 12:35 Pre-Scheduled Conferences 1:30 – 3:30 |